

| | Session A | Session B | Session C |
|-------------|---|---|--|
| 8:00-9:00 | Continental Breakfast and Exhibits | | |
| 9:00-10:00 | A1 ZBA Overview , NYS DOS. This course will address the powers and duties of zoning board of appeals and its interrelationships with enforcement officials, the municipal planning board, and county planning agencies. Instructors will provide information on the statutory requirements relating to the issuance of use and area variances and the handling of zoning interpretations. Board procedures will also be discussed, as will the importance of making good findings. (CEO, Attorney, and AICP credit) | B1 Municipal Comprehensive Plan , NYS DOS This session will include a discussion of the practical and legal reasons for adopting a comprehensive plan. Included will be the importance of involving the public in the development of the plan, steps leading to the adoption of a comprehensive plan, plan contents and sources of information. There will be a review of the comprehensive plan statutes as well. Code Enforcement Officers will receive 1 hour of In-Service Credit from the Office of Fire Prevention & Control. Members of the AICP who belong to the Upstate NY Chapter of the APA will receive 1 hour of CPDP credit. | C1 Local Regulation of Wind Energy Systems , Lori Heithoff, NYS DOS, Vicki Collelo, NYSERDA This session will address the adoption of local laws to regulate both large and small wind energy systems. We'll also discuss the environmental, aesthetic, and economic issues of interest to local governments. Finally, we'll discuss applicable state and federal regulations and programs relating to wind energy systems. |
| 10:00-11:00 | | | |
| 11:00-12:00 | A2 Meetings & Hearings , NYS DOS. This session will address the goals and requirements associated with holding meetings, in contrast to the purposes and legal requirements surrounding a public hearing. It will explore the role of the chairperson in conducting effective meetings and hearings, and include a discussion of how to manage the public and the media in the context of a hearing or meeting. Also addressed will be aspects of the Open Meetings Law, including executive sessions, quorums, minutes, and public notices. CEO, CLE, AICP credit | B2 Protecting Water Resources Through Effective Local Efforts , Jason Haremza and Brian Slack, G/FLRPC There are many actions that local municipalities can take to protect water resources. Much of the non-point source pollution that is affecting our waterways comes from buildings, streets, and development sites, all things that local municipalities in New York State have a great deal of control over. | |
| 12:00-1:00 | Lunch & Vendors | | |
| 1:00-2:00 | A3 Records & Decisions , NYS DOS. At this session participants will receive tips for organizing paperwork for current and long term use and creating a good record. They will also learn of the importance of findings and how to write them, as well as the importance of making and filing timely decisions. (Attorney credit) | B2 Protecting Water Resources Through Effective Local Efforts continued. For the past two years, G/FLRPC has been assessing local laws and assisting with revision of local laws in several Finger Lakes municipalities. The result of that project is a guidebook, to be presented at this session, which is designed for local government officials, elected leaders, municipal staff, and municipal boards such as Planning Boards and ZBAs. The guidebook will assist them in recognizing the role that municipalities can play in the protection of water resources, and guide them in implementing new or revised local laws or practices to achieve that protection. | C2 SEQRA: Overview and a Practical Case Study in Using the EAF , Betty Ann Hughes, NYS DEC This session will be conducted in two parts: a general overview of the NY State Environmental Quality Review Act (SEQR), and a case study illustrating effective use of the environmental assessment form (EAF). The overview will cover basic history, legal requirements and recommended practices under SEQR. The case study is based on an actual western NY DEC project. Using selected application materials, maps, and photos, participants will "walk through" the process of reviewing Part 1 of the EAF, using Part 2 to identify potential impacts, and reaching and documenting the determination of significance using Part 3. |
| 2:00-3:00 | A4 PB Overview , NYS DOS. This session will address the powers and duties of town, village and city planning boards and commissions. Both the administrative and regulatory roles of the planning board will be discussed, including comprehensive planning, site plan review, special use permits, subdivision review. The role of the board in making recommendations to the zoning board of appeals will be discussed. The importance of board procedures, referral to the county planning agency, and making findings will be discussed. (CEO, Attorney, and AICP credit) | B3 Enforcement of Zoning and other Local Laws , NYS DOS. Municipalities make all sorts of rules, including junk car laws, site plan review, subdivision regulations, and zoning. At this session we will discuss the role of the enforcement officer in enforcing these regulations, from receiving complaints to sentencing or fining of violators. The session will address the relationship of the enforcement official to the zoning board of appeals. Enforcement actions will also be addressed, including responding to complaints, inspections of private property, and interaction with violators. We'll also discuss the effect of a zoning appeal on the enforcement action, as well as judicial enforcement of violations. Attorneys will receive 1.5 hour of CLE in the area of Professional Practice. Members of the AICP who belong to the Upstate NY Chapter of the APA will receive 1 hour of CPDP credit. | |
| 3:00-4:00 | | | |

Registration Form

Fall Local Government Workshop

Registration Fee: \$40.00

Name: _____

Organization: _____

Address: _____

City: _____ State: _____ Zip: _____

Area Code: _____ Phone: _____

Email Address: _____

Please Return By November 10, 2005

Please Circle which concurrent sessions you will be attending (only one per time slot):

| | | | | |
|------------------|---|---|---|---|
| Session A | 1 | 2 | 3 | 4 |
| Session B | 1 | 2 | 3 | |
| Session C | 1 | 2 | | |

Please Check for Vendor/Exhibitor Registration

Please Check if you would like to place an advertisement in the Workshop Guide

Make Checks Payable To: G/FLRPC
Mail, Fax, or Email Registration Form To:
 G/FLRPC, 50 West Main Street, Suite 8107
 Rochester, New York 14614
 Email: gflrpc@gflrpc.org
 (fax) 585-454-0191

Questions and Information Contact:
 David S. Zorn, 585-454-0190 x14
 dave.zorn@gflrpc.org

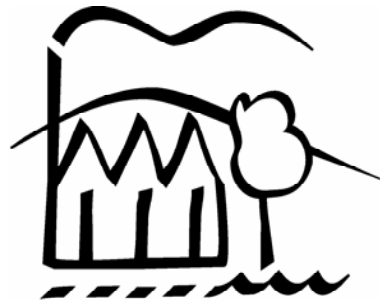
Please, no refunds provided after November 10, 2005

There is a separate fee for attorney credit

Genesee/Finger Lakes
Regional Planning Council
Presents
**Fall 2005 Regional
Local Government
Workshop**

Friday November 18, 2005

**Genesee Hotel & Conference Center
Mt. Morris, New York**



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WORKSHOP REGISTRATION

\$40.00 Per Person

Vendor/Exhibitor: \$300.00 (includes 2)
Workshop Guide Advertisements Available
All Registrations Include Lunch

PRE-REGISTER BY

November 10, 2005

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WHO SHOULD ATTEND

Municipal Board Members
Municipal Elected Officials
Planning Board Members
Zoning Board of Appeals Members
County & Municipal Employees
Enforcement Officers
Planners
Engineers
Land Use Professionals
Attorneys
Consultants
Concerned Citizens

**GETTING TO THE
GENESEE RIVER HOTEL & RECEPTION CENTER**

134 Main Street
Mt. Morris, New York 14510
585-658-2949

I-390 to Mt. Morris Exit (Route 408)
Route 408 West to Village of Mt. Morris
Make Right on Main Street/Route 36
Hotel is on the east side of Route 36, 1 mile
north of Route 408 and 1/2 mile south of
entrance to Letchworth State Park.

For more information call the Genesee/
Finger Lakes Regional Planning Council
at 585-454-0190 or visit our web site at
www.gflrpc.org

*Member Counties: Genesee, Livingston, Monroe,
Ontario, Orleans, Seneca, Wayne, Wyoming &
Yates*