

MAIN STREET ADVISORY BOARD AGENDA

8th Floor, Conference Room C (Suite 8106)
50 West Main Street, Rochester, NY
Wednesday, May 7, 2008
9:00AM – 10:30 AM

Action Items from April 7th:

1. Jayme to follow-up Application Workshop invitation letters to public/private entities. **Done.**
2. Joe to follow-up with USA Niagara Development Corporation. **Done.**
3. Jayme to ask Kathy to provide sample answers for application. **Done. Kathy recommended that the second time we run an application workshop, we'll have the actual applications of the first communities to share.**
4. Jayme to provide a contact list of Main Street Advisory Board members. **Done.**
5. All – Provide to Joan Delaro small museum contacts on the canal for WECA program.

Agenda:

1. Election of Chair (Joe Eicheldinger nominated) and Vice Chair (Kal Wysokowski nominated)
2. 2008 Community Application and Guidelines
 - All final comments by **Friday, May 9th**
 - Print hard copies of the application and digital copies for attendees at the workshop. Do not distribute prior to the workshop.
3. Application Workshop on May 13th from 9:00AM to 4:00PM
 - Discuss morning and afternoon sessions
 - Status report on the eleven eligible communities/attendance
 - Services to be provided by the WECMSP (see pgs. 7 & 8 of the Guidelines)
 - Applications due by July 25, 2008
 - No 'Letter of Intent' necessary
4. Development of Selection Committee
 - Determine who will serve on the Selection Committee. Choose dates for oral presentation (?) Committee of 6-10 (to include NTMSC representative?)
 - Selection Committee members must be able to attend two meetings. The first meeting to receive applications, review scoring guidelines, discussion, and vote on the three communities. Each member must be able to attend both meetings (by May 30).
 - Second meeting for final community selection (by August 29). NTMSC representative will be attending this meeting in person (?)
 - Main Street Advisory Board approval of community selection (by September 5).
5. Update on ex officio members