

**ONTARIO-WAYNE STORMWATER COALITION
MINUTES FROM TUESDAY, JANUARY 15, 2008
9:30 AM – 11:30 AM
VICTOR VILLAGE HALL**

**Next Meeting of the Shared Services Subcommittee is
Thursday, February 14, 2008 at 9:30 AM, Victor Village Hall.**

**Next Meeting of the Ontario-Wayne Stormwater Coalition is
Tuesday, February 19, 2008 at 9:30 AM, Victor Village Hall.**

Attendees: Tom Corrigan, Sniedze Associates (rep. Town of Victor); PJ Emerick, Ontario County Soil and Water Conservation District; Al Benedict, CEO, Town of Victor; Bob Wykle, Superintendent, Water Utilities Department, Town of Ontario; Paul Crandall, Town of Farmington Highway; Jack Henehan, Inspector, Town of Farmington; John Turner, Village of Victor DPW; John Berry, Ontario County DPW; Norman Druschel, CEO, Town of Walworth; Jim Peet, MRB Group (rep. Town of Farmington and Town of Ontario); Kevin Rooney, Wayne County Highway Department; Andy Sansone, Monroe County DES; Colleen Donovan, DEC Region 8; and Jayme Breschard, G/FLRPC.

Action Items from December 18 meeting:

1. Edith Davey will provide Checklist for “Winterizing Construction Sites” and PowerPoint presentation to G/FLRPC in order to post on Ontario-Wayne Stormwater Coalition website. **Done. Available at:**
<http://www.gflrpc.org/ProgramAreas/Planning/WaterResources/OntarioWayneMS4/Winterizing%20Construction%20Sites.pdf>. Jayme will PDF and circulate sign-in sheet for municipal records. **Done, emailed along with last month’s meeting minutes.**
2. Shared Services Subcommittee meeting will be held on **Thursday, January 10, 2007 at 9:30 AM at Victor Village Hall**. Agenda will include: 1. establishing a clear outline of services for the construction/post-construction and illicit discharge inspections and 2. developing a standard contract of services between the municipalities and the County Soil and Water Conservation Districts. PJ Emerick will coordinate with Rob Williams of Wayne County SWCD. **Meeting minutes attached to January 15th’s meeting agenda.**
Available at:
<http://www.gflrpc.org/ProgramAreas/Planning/WaterResources/OntarioWayneMS4/011508agenda.pdf>.
3. Colleen Donovan will expand upon “Checklist for MS4 Communities,” available at: <http://www.gflrpc.org/ProgramAreas/Planning/WaterResources/OntarioWayneMS4/ChecklistforMS4Communities.pdf> (in regards to EPA/DEC audits and/or visits). **Colleen will provide additional updates, as necessary and appropriate. She has suggested that the MS4s approach this checklist rather as the “Essentials of a Stormwater Management Program.”**
4. Jayme will select dates for *Elected Officials* meeting, sometime in February, 2008.
 - Tuesday, February 5, 2008 **OR**
 - Thursday, February 7, 2008 ***Meeting date has been moved back to March, 2008.**

Agenda:

1. Al Benedict suggested that the sign-in sheet contain the regular attendees' contact information, provided as a "check-off," and leave a few extra blank lines on the sheet for guests. Jayme Breschard agreed and will provide an updated sign-in sheet at the next meeting.

2. Shared Services Subcommittee Update. The meeting minutes are attached to today's agenda. Jayme Breschard has asked for revisions and edits to the "Scope of Services." Al Benedict asked that "enforcement" language be removed from the Scope. Jayme indicated that this language was copied directly from the general permit. So, the Scope should be updated, indicating that the municipality is responsible for "enforcement" while the SWCDs would only provide advisory comments regarding consistency with sediment and erosion control requirements under the Scope of Services. John Berry asked whether post-construction inspection services be included in the Scope. Coalition members agreed and indicated that this is a topic to be discussed further at the Shared Services Subcommittee meeting.

3. Andy Sansone, Monroe County DES, has attended today's meeting to provide an overview of how he provides services for illicit discharge inspections and eliminations in Monroe County—providing a follow-up to the discussion of shared services and the construction/post-construction inspections. Andy described the history of the permit cycle in Monroe County and their approach to managing MCM 3. A grant was acquired that paid for GIS interns to provide system mapping to all MS4s. Training was then provided to the municipal staff. Andy said that in the future, a countywide sewer district may be proposed so that a centralized County staff can perform the inspections. Andy suggested that public education is still a large component of this MCM. Andy encouraged anyone with questions to contact him. Jayme will circulate Andy's contact information.

4. Elected Officials meeting date has been moved back to March, per DEC request, to either Tuesday, March 4, 2008 **OR** Thursday, March 6, 2008. Most members present agreed on the **Tuesday, March 4, 2008** date, to be held at Victor Village Hall, 6:00 PM. **Please contact your highest elected official (mayor or supervisor) and alert them of this mandatory meeting.** PJ Emerick will discuss components of the shared services initiative and Colleen Donovan will discuss the implementation phase of the new general permits.

5. Update on New Draft Permits. Colleen Donovan passed around copies of DEC ENB – Statewide Notices Public Notice.

“The two (2) existing general permits, the SPDES General Permit for Stormwater Discharges from Construction Activity Permit No. GP-02-01 and the SPDES General Permit for Stormwater Discharges from Municipal Separate Storm Sewer Systems (MS4s) Permit No. GP-02-02, will continue and all conditions of those general permits will remain in force and effect. These general permits were set to expire on January 8, 2008, but pursuant to the following Standard Permit

Conditions contained in these general permits, GP-02-01 and GP-02-02 will continue until new general permits are issued.”

The DEC received approximately 125 public comments regarding the new draft permits. Central Office is still working on addressing these comments. Therefore, no new requirements apply yet...it may take a few months until the new general permits take effect.

6. Shared Annual Reporting (as described in the new draft permit). How does the Coalition want to orchestrate that? Colleen Donovan will need to research whether shared annual reporting can occur for this reporting period, which ends March 1 (existing permit vs. new general permits?) Annual Reports are due June 1. Under the existing general permits, shared public meetings can at least occur. This should be discussed at a later Coalition meeting.

7. Update on Rounds 8 and 9 WQIP. Round 8 Work Plan is with Colleen Donovan, as she sorts substitutions for projects that fall before the contract start date of February 1, 2006. Round 9 Work Plans are with Jayme Breschard. She is waiting for one municipality to provide further budget documentation before forwarding onto DEC Regional Office and Central Office.

8. 2008 CDEA Annual Training Session and Water Quality Symposium. Date: March 11-14, 2008. Presented By: New York State Conservation District Employees' Association, Inc. and New York State Soil and Water Conservation Committee. The meeting is open to the public. Several Coalition members stated that the registration form was not available in the information packet.

9. A CPESC exam will be offered on Monday, February 4 in Voorheesville (Albany County). Exam registration, next page. For more information, call Susan Lewis at (518) 765-7923. Registration Deadline is January 14, 2008 - Register ASAP Space is Limited

10. Treasurer's Report. The balance as of January 14, 2008 is \$45,665.89. The last two deposits were made on January 14, 2008 by the Town of Macedon in the amount of \$5,000 and January 11, 2008 by the Town of Farmington in the amount of \$5,000.

11. G/FLRPC bill approval. PJ Emerick asked for approval of \$8,021.37. Bob Wykle motioned to approve. John Berry seconded.

Action Items:

1. Jayme Breschard to review DVD of “Understanding the Stormwater Coalition’s Illicit Discharge Detection and Elimination (IDDE) Model Ordinance,” for relevancy to the requirements of the National Pollutant Discharge Elimination System (NPDES) regulations and the Municipal Separate Storm Sewer Permit (MS) General Permit 02-02 for viewing at next Stormwater Coalition meeting.
2. Jayme Breschard to provide Andy Sansone’s contact information:
Andy Sansone
Monroe County Environmental Services
(585) 753-7684
asansone@monroecounty.gov
3. Jayme Breschard to provide Andy’s “Assessment Checklist.”
4. Colleen Donovan to keep providing more information regarding “professional qualifications” and “inspections” of the new general permits.
5. Colleen Donovan to research whether shared annual reporting can occur for this reporting period (existing permit vs. new general permits?)
6. Colleen Donovan to keep providing updates to the “Essentials of a Stormwater Management Program.”
7. PJ Emerick to contact Ellen Hahn and Paula Smith about training opportunities in Rochester.
8. PJ Emerick to look into registration form for the 2008 CDEA Annual Training Session and “Water Quality Symposium.”
9. PJ Emerick to contact Rob Williams at Wayne County SWCD regarding “Scope of Services” contract.
10. ALL – review the “Scope of Services” contract for construction and post-construction inspections under the new general permits.

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