

**ONTARIO-WAYNE MS4 COMMITTEE MINUTES**  
**TUESDAY, MARCH 20, 2007**  
**9:30 AM – 11:00 AM**  
**VICTOR TOWN HALL – BOARD ROOM**

**Next Meeting is Tuesday, April 17, 2007 at 9:30 AM, Victor Village Hall.**

**Attendees:** John Berry, Ontario County DPW; Brian Frey, Wayne County Highway Dept.; Bob Wykle, Town of Ontario; Ed McLaughlin, Town of Farmington Highway Dept.; Jeff Kosmala, MRB Group P.C. (rep. Towns of Ontario and Farmington); James Abraham, Village of Victor DPW; Troy Paige (Town of Victor Highway Dept.); Brendan Bystrak, Parrone Engineering (rep. Town of Walworth); Colleen Donovan and Karis Manning (NYS DEC, Region 8); and Jayme Breschard and Joe Bovenzi, G/FLRPC.

**Action Items from February 20 meeting:**

- G/FLRPC mailed final Intermunicipal Agreements. We would like to have all copies signed and returned by **Friday, March 30, 2007**.
- G/FLRPC mailed the **Illicit Discharge Detection and Elimination** resources CDs to the following committee members:
  1. James Abraham, Village of Victor
  2. Dan Cornwall, Village of Macedon
  3. Bill Hammond, Town of Macedon
  4. John Berry, Ontario County DPW
  5. Brendan Bystrak, Town of Walworth
  6. Ed McLaughlin, Town of Farmington
  7. Al Benedict, Town of Victor
  8. Jeffrey M. Kosmala, Town of Ontario
  9. Colleen Donovan, DEC Region 8

Committee members can have additional copies if they'd like; please let Jayme know.

- Invitations to five (5) school superintendents within the MS4 area to participate in Project WET mailed by G/FLRPC.

**When:** Thursday, April 12, 2007 **and** Thursday, April 19, 2007  
4:00pm to 7:00pm

**Where:** Macedon Public Library, 30 Main Street, Macedon, NY 14502

**Notes:** Attendees **must** be present at both evening workshops so that they qualify for the six hours of educator training. G/FLRPC will need to receive a list of the prospective teachers and their representative schools.

- G/FLRPC will put together a one-page article for all municipal publications to inform the public of Ontario-Wayne MS4s and Phase II Stormwater Permit.
- G/FLRPC will prepare a work plan with tasks to assist the MS4s in achieving compliance for MM 1-6 by January 8, 2008.

**Agenda Items:**

Jayme Breschard circulated "course of action" document to assist the MS4s with compliance by January 8, 2008 for all six (6) minimum measures. Joe Bovenzi explained the process of

updating and adopting the model local laws to achieve compliance. *Critical Path to Compliance* document was made available.

Colleen Donovan will confirm/deny that there are two (2) local laws regarding construction and post-construction.

MS4s should provide documentation to Jayme Breschard on public outreach process and materials.

MS4s should provide documentation to Jayme Breschard on IDDE identification and mapping.

MS4s should fully understand their local laws with regards to stormwater management.

Andy Sansone would be happy to conduct a workshop geared towards field crews for outfall identification. Jayme can coordinate one (1) workshop for all Ontario-Wayne MS4s. The attendees think this would be a good idea. The audience would be any person(s) who is/are involved in identification outfalls, such as building inspectors, code enforcement officers, highway and public works workers, etc. Attendees should send any ideas to Jayme for potential locations to conduct this workshop. Town of Farmington, Town of Walworth, and Town/Village of Victor have already volunteered.

Mary Ellen Papin, NYSOT conducted “good housekeeping” workshop with Monroe County MS4s for MM6. Determine interest in setting-up one (1) workshop for Ontario-Wayne MS4s. If requested, Jayme will help organize this. A highway/DPW facility will be chosen for a walk through to ID good/bad maintenance practices.

The attendees had a brief discussion of the G/FLRPC LGW session on stormwater management practices, which will be hosted by Karis Manning, NYSDEC. This session will be aimed at highway, public works, engineers, etc. Karis explained some of her ideas and plans for the session, including the roles of different officials and administrative/legal procedures. Contractors in the field need to take these regulations more seriously: the only way to do this is by frequent inspections, fines, and on the other hand examples of good projects. Colleen Donovan mentioned the importance of using short forms to speed up the enforcement process.

Round 9 WQIP Award for March 2007. Please contact Dave Zorn with questions on this topic.

NYWEA conference scheduled for March 23, 2007 and will focus on MS4 regulations.

Public Meeting & Annual Reports: A public meeting must occur prior to submitting the annual report by June 1. G/FLRPC can prepare a model AR that the MS4s can use and customize if they'd like. The final AR should be sent to Colleen Donovan as well as to the central office in Albany.

Colleen Donovan passed around some literature that can assist the MS4s in the public outreach process. Many publications available free from EPA website:

<http://cfpub.epa.gov/npdes/stormwatermonth.cfm>. This is done to assist in publicizing the MS4 program. Distribution of these materials will fall under the MM 1.

The attendees had a brief discussion regarding the selection of a chairperson for the Ontario-Wayne Stormwater Coalition. G/FLRPC recommends that the committee select a chairperson to establish independence as well as interdependence. The organization of subcommittees to address specific issues such as public outreach and education, IDDE, and construction management was also mentioned.

#### **Action Items:**

- Return **IMAs** to Jayme at G/FLRPC by **Friday, March 30, 2007**.
- Jayme to follow-up with a phone call to previously invited Superintendents of Canandaigua City, Gananda Central, Palmyra-Macedon Central, Victor Central, and Wayne Central School Districts regarding **Project WET**. Karis Manning to do the same for Newark Central, Geneva City, Honeoye Central, Naples Central, and Bloomfield Central School Districts. An invitation to Penfield Central, Webster Central, and Fairport Central School Districts will also be mailed. Any **Project WET** activities that other school districts in the Ontario-Wayne MS4 area participated can be counted towards MM1. Jayme will follow-up with these school districts RE: when the event/activity occurred, who attended, and the type of training.
- Colleen will investigate whether two (2) separate local laws exist for MM 4 and 5.
- John Berry provided weblink to EPA/NYSDEC publications, brochures, posters, etc. If materials distributed and documented, can be counted towards MM 1.  
<http://cfpub.epa.gov/npdes/stormwatermonth.cfm>
- Jayme will coordinate with Andy Sansone, Monroe County DES to coordinate a field training workshop on IDDE.
- Jayme will look into finding a trainer to run the MM6 (good housekeeping) workshop. Colleen will follow-up with Mary Ellen Papin from NYSDOT.
- All representatives should send documentation of public outreach, education, IDDE mapping, etc. to Jayme at G/FLRPC.
- Jayme will circulate the "MS4 Phase II Stormwater Permit Program" boilerplate article by Friday, March 23, 2007.

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