

**ONTARIO-WAYNE STORMWATER COALITION  
MINUTES FROM TUESDAY, JULY 17, 2007  
9:30 AM – 11:00 AM  
VICTOR VILLAGE HALL**

**Next Meeting is Tuesday, August 21, 2007 at 9:30 AM, Victor Village Hall.**

**Attendees:** Troy Paige, Highway/Water Superintendent, Town of Victor; Dan Cornwall, Engineer, Village of Macedon; Scott Allen, CEO, Town of Macedon; Thomas Corrigan, Sniedze Associates (rep. Town of Victor); Kris Hughes, Director, Ontario County Planning; Al Benedict, CEO of T/V Victor; Bob Wykle, Superintendent, Water Utilities Department, Town of Ontario; Jack Henehan, Inspector, Town of Farmington; Floyd Kofahl, CEO, Town of Farmington, Ed McLaughlin, Highway Superintendent, Town of Farmington; Carl Hewings, Parrone Engineering (rep. Town of Walworth); Kevin Rooney, Assistant Highway Supervisor, Wayne County Highway; P.J. Emerick, District Manager, Ontario County SWCD; and Jayme Breschard and David Zorn, G/FLRPC.

**Action Items from Tuesday, June 19:**

1. Individual MS4s need to make use of the coalition activities and keep good documentation for future DEC inspection. **Please provide to G/FLRPC all individual MS4 documentation of activities for MM 1-6 so that G/FLRPC can act as a repository and demonstrate “in-kind” contribution.**
2. Municipal MS4s will provide contact information for respective attorneys at Colleen Donovan’s request and will be ready to report back to the Coalition on Tuesday, July 17th regarding the exact status of local law adoption.
3. Subcommittee groups?
4. Nominations for Chair and Vice Chair still needed. G/FLRPC will circulate bullet points of “anticipated” responsibilities for Chair and Vice Chair. **To be discussed.**
5. G/FLRPC will purchase Storm Watch: Municipal Stormwater Pollution Prevention video package and inform Coalition representative when available. **Done.**
6. G/FLRPC will circulate attendance sheets for IDDE and Good Housekeeping Workshops. **Done.**
7. G/FLRPC will post student intern Andy Stuart’s notes regarding Advice from NYS Stormwater Coalitions for Meeting Minimum Measures. **Done.**
8. G/FLRPC will coordinate CPESC training activities; look into Monroe County SWCD construction inspection training, and Cornell Local Roads Programs/Workshops. **To be discussed.**

9. G/FLRPC will contact Tom DeRue, Ontario County SWCD, regarding the status of IMA invoices. **Done.**

10. G/FLRPC will follow-up with Amy Smith and begin to coordinate Project WET Workshop in the fall 2007. **In process.**

11. G/FLRPC will arrange for Kate Hackett, Chair for the Stormwater Coalition of Tompkins County, to speak at an upcoming Coalition meeting. **Done.**

12. Colleen Donovan will provide template for WQIP funding “tasks.”

13. Colleen Donovan to research whether any NYS certifications exist (outside of CPESC, Inc.) for Stormwater Management Officers, Erosion and Sediment Control Inspectors, etc.

### **Agenda Items:**

1. Viewed *Excal* video, *SWPP for Construction Sites: Ground Control*. Attendees agreed that this video should be purchased for municipal training and education. It was agreed that the training kit will be purchased using WQIP funds, similar to the *Storm Watch: Municipal Stormwater Pollution Prevention* training kit (which is now available). G/FLRPC will again act as the repository for the video and other associated materials and establish a borrower system. Coalition representatives, on loan, can take materials back to their respective departments for **in-house training**. If anyone is interested in organizing municipal training, please contact Jayme to loan out either training kits. Assistance with an in-house workshop can also be provided.

2. Update on Rounds 8 & 9 contracts: No status to report (the contracts have not been received).

3. PJ Emerick reported that all IMA invoices have been mailed out, with receipt from Ontario County and Town of Macedon. The account total is \$10,012.38.

4. Local Law Status: Town of Ontario and Town of Macedon provided attorney contact information, as requested by Colleen Donovan. Town of Macedon reports that the public hearing to adopt local laws is scheduled for August 23<sup>rd</sup>. Village of Macedon will have their public hearing in September. Town of Ontario is working on adoption. Town of Walworth is currently revising. Town of Farmington’s public meeting is scheduled for August 14<sup>th</sup>, with the public hearing scheduled for the 28<sup>th</sup>. Both the Town and Village of Victor are in compliance with local law adoption.

5. It was agreed upon by the Stormwater Coalition members that a rotating Chair would alleviate the issue of having a two-year term Chair and Vice Chair. The following schedule has been devised for (at least) each regulated municipal employee (Town of

Walworth is the only exception), in alphabetical order. This cycle is based on the June 1, 2008 submission date of the Phase II Annual Report - **Year Five**:

**Ontario-Wayne Stormwater Coalition Meeting: Rotating Chair Schedule**

<b>Third Tuesday of the Month Year 2007-2008</b>	<b>Representative</b>	<b>Title</b>	<b>Designated MS4</b>
<b>August 21, 2007</b>	Jim Abraham	Director, Department of Public Works	Village of Victor
<b>September 18, 2007</b>	Scott Allen	Building Inspector/Zoning Officer	Town of Macedon
<b>October 16, 2007</b>	Al Benedict	Code Enforcement Officer	Town/Village of Victor
<b>November 20, 2007</b>	John Berry	Highway Superintendent	Ontario County Highway
<b>December 18, 2007</b>	Dan Cornwall	Engineer	Village of Macedon:
<b>January 15, 2008</b>	Carl Hewings	Parrone Engineering	Town of Walworth:
<b>February 19, 2008</b>	Floyd Kofahl	Code Enforcement Officer	Town of Farmington:
<b>March 18, 2008</b>	Ed McLaughlin	Highway Superintendent	Town of Farmington
<b>April 15, 2008</b>	Troy Paige	Highway/Water Superintendent	Town of Victor:
<b>May 20, 2008</b>	Kevin Rooney	Assistant Highway Supervisor	Wayne County Highway
<b>June 17, 2008</b>	Bob Wykle	Superintendent, Water Utilities Department	Town of Ontario

6. Discussion continued regarding CPESC, Inc. Dan Cornwall reported on the details of In-Training (CPESC-IT). Colleen Donovan will continue to work with Paula Smith at DEC. Jayme will continue to work in organizing a CPESC, Inc. exam review course and exam in Rochester. Mention of Ontario County SWCD possibly organizing an infield construction training, similar to Monroe County SWCD.

7. Jayme suggested that **Project WET** be offered again to area teachers for the start of the 2007-2008 school year, after unsuccessful attempts were made in spring 2007. Attendees agreed that this time municipal letterhead to school superintendents (with cc: to principals and science education coordinators) rather than G/FLRPC stationary. Certain Coalition members offered assistance. Jayme will circulate the original form letter with accompanying materials and contact information to those interested parties once a date has been confirmed with Amy Smith, Water Education Specialist at DEC and

a location chosen (Macedon Public Library was the suggested location for the spring workshop).

**Action Items:**

1. Individual MS4s need to make use of the coalition activities and keep good documentation for future DEC inspection. **Please provide to G/FLRPC all individual MS4 documentation of activities for MM 1-6 so that G/FLRPC can act as a repository and demonstrate “in-kind” contribution.**
2. G/FLRPC will post notes regarding “subcommittee” structure/coordination model, based on Monroe County Stormwater Coalition. **Done.** Available at: <http://www.gflrpc.org/ProgramAreas/Planning/WaterResources/OntarioWayneMS4/Subcommittee%20Coordination.pdf>.
3. Continual update of local law adoption.
4. G/FLRPC will purchase *SWPP for Construction Sites: Ground Control*. Anyone interested in borrowing the *Storm Watch: Municipal Stormwater Pollution Prevention* training kit, please contact Jayme Breschard. Assistance with organization of an in-house workshop is available.
5. Jayme Breschard will circulate **Project WET** form letter, with accompanying materials and school contact information, to Dan Cornwall, Bob Wykle, Floyd Kofahl, Troy Paige, Ed McLaughlin, and Al Benedict for assistance with municipal letterhead circulation—once a date(s) is confirmed with Amy Smith, Water Education Specialist at DEC and a location designated (Macedon Public Library?) Anyone interested in providing assistance with this education and outreach project, please contact Jayme. It is also suggested that the **highest elected official** sign this letter, so that a better response/attention can be garnered from the area school districts regarding the public education and public participation component of the Phase II MS4 program.
6. Jayme Breschard will report on the status of a CPESC, Inc. exam review course and exam in Rochester by the next meeting.
7. Colleen Donovan will provide template for WQIP funding for “scope and tasks.”
8. Colleen Donovan to continue researching into CPESC, Inc. training.

**NEXT MEETING IS TUESDAY, AUGUST 21, 2007 AT 9:30 AM,  
VICTOR VILLAGE HALL.**