

**ONTARIO-WAYNE STORMWATER COALITION  
MINUTES FROM TUESDAY, DECEMBER 18, 2007  
9:30 AM – 11:30 AM  
VICTOR TOWN HALL**

**Next Meeting is Tuesday, January 15, 2007 at 9:30 AM, Victor Village Hall.**

**Attendees:** Scott Allen, CEO, Town of Macedon; Tom Corrigan, Sniedze Associates (rep. Town of Victor); Edith Davey and PJ Emerick, Ontario County Soil and Water Conservation District; Al Benedict, CEO, Town of Victor; Bob Wykle, Superintendent, Water Utilities Department, Town of Ontario; Carl Hewings, Parrone Engineering (rep. Town of Walworth); Ed McLaughlin, Highway Superintendent, Town of Farmington; Jack Henehan, Inspector, Town of Farmington; John Berry, Ontario County Highway Department; Scott Pestle, Mark Shannon, and Gary Ventura, Ontario County DPW; Jim Peet, MRB Group (rep. Town of Farmington and Town of Ontario); Dan Cornwall, Engineer, Village of Macedon; Colleen Donovan and Pradeep Jangbari, DEC Region 8; and Jayme Breschard, G/FLRPC.

**Action Items from November 20 meeting:**

1. Training and education of Town/Village/County Planning and ZBA Boards, Highway Departments, and Town/Village Boards available using the two DVDS (*SWPP for Construction Sites: Ground Control and Storm Watch: Municipal Stormwater Pollution Prevention*). Plan ahead to have municipal training sessions. Contact Jayme Breschard. **Ontario County Planning Department has shown interest.**
2. Winter Workshops? Possible technical workshop on rain gardens? **Jayme has contacted Kevin Miller, NYSDOT re: rain garden workshop.**
3. Send all comments regarding the Construction/MS4 General Draft Permits to Jayme Breschard. With one week to go, Jayme Breschard will email a reminder. Colleen Donovan will notify Jayme Breschard of how to submit comments. (“Written comments” submitted via email or snail mail?) **Written comments can be submitted via email. Jayme provided email reminder.**
4. Post Rochester Draft Permits Public Meeting PowerPoint on G/FLRPC website. Colleen Donovan will provide PowerPoint presentation to Jayme Breschard. **Done. Available at:**  
<http://www.gflrpc.org/ProgramAreas/Planning/WaterResources/OntarioWayneMS4/Final%20Draft%20Permit%20Renewals%202008.pdf>.
5. Shared Services Subcommittee to provide available meeting dates to Jayme Breschard. (Sometime before the end of the year.) **Meeting was held Thursday, December 6 at Victor Village Hall.**
6. Jayme Breschard will email WQIP Round 10 information when available. **Not available.**
7. The Town of Penfield has video documentation of rain garden construction, which can be viewed at: [http://www.penfield.org/index.php?pr=News\\_Special\\_Events](http://www.penfield.org/index.php?pr=News_Special_Events). Click on “Botanical Rain Garden” and the video will start.
8. Due to a scheduling conflict at Victor Village Hall, the December meeting is Tuesday, December 18, 2007 at 9:30 AM, Victor Town Hall.

**Agenda:**

1. “Winterizing Construction Sites” PowerPoint by Edith Davey, Conservation Educator at Ontario County Soil and Water Conservation District.

2. Meeting of the Shared Services Subcommittee held December 6. Discussion of Ontario and Wayne County Soil and Water Conservation Districts providing construction and (periodic) outfall inspection services to the Coalition. The idea is to provide “a la carte” services to those interested municipalities in the Coalition. Paula Smith, DEC has been invited to help participate in delineating the scope of services offered by the SWCDs. The Shared Services Subcommittee would like to have assurance by DEC that those services being offered are appropriate. Colleen Donovan suggested reviewing the permits—this is the best place to set the appropriate standards. Menu of services would include attendance at pre-construction meetings, planning board meetings, etc. Also, hourly rate (TBD) to be billed back to each town/village, timing, personnel qualifications necessary for each task, etc.

3. MS4 audits in New York State. Each DEC Region will conduct a specified number of MS4 audits (approximately 10%, per year) between January 8, 2008 and June 2008. Colleen Donovan reported that she does not see any compliance issues in Region 8. However, all audits will be announced and a list of reviewable items/activities mailed. Expect to spend a good deal of time with EPA and/or their contractors. Overall, the three Stormwater Coalitions in Region 8 (Monroe County, Ontario-Wayne Counties, and Chemung County) are doing very well and may only see “visits” from DEC. Hints for a successful audit are the following: 1. municipal operations, 2. keep records on routine basis, and 3. knowing who is responsible for what.

The new SPDES Construction/MS4 General Draft Permits have gone through the 60-day review (October 10 – December 10) and are now going through a 30-day comment period. The permits are poised to be in place on or about January 8, 2008, based on public comments received. Those submitted written public comments will be addressed by DEC.

4. Time again for the *Elected Officials Meeting*, especially in regards to the next phase of the MS4 program (**implementation**). Coalition members thought this to be a good idea. Weekdays that are not good, due to Town Board/Village Trustee meetings, etc., please tell Jayme at the end of meeting.

5. System outfall mapping – G/FLRPC to compile GIS information for the Coalition? This compilation of mapping resources may be beneficial to have, especially if used to field verify locations and correct illicit discharges via the “sharing of services.”

6. Update on WQIP Rounds 8 and 9. Colleen Donovan reported that the contract date for Round 8 cannot be earlier than February 1, 2006. Some municipalities submitted expenses that pre-date the contract period. While Colleen is attempting to backdate the contract, she is asking that municipalities be prepared to substitute items under the

“theme” of Round 8 (local law adoption and illicit discharge mapping). The start date for Round 9 is August 2006.

7. Treasurer’s report. PJ Emerick reported that the account balance totals \$33,129.64— with the last deposit on Friday, December 14 in the amount of \$5,000.

**Action Items:**

1. Edith Davey will provide Checklist for “Winterizing Construction Sites” and PowerPoint presentation to G/FLRPC in order to post on Ontario-Wayne Stormwater Coalition website. Jayme will PDF and circulate sign-in sheet for municipal records.
2. Shared Services Subcommittee meeting will be held on **Thursday, January 10, 2007 at 9:30 AM at Victor Village Hall**. Agenda will include: 1. establishing a clear outline of services for the construction/post-construction and illicit discharge inspections and 2. developing a standard contract of services between the municipalities and the County Soil and Water Conservation Districts. PJ Emerick will coordinate with Rob Williams of Wayne County SWCD.
3. Colleen Donovan will expand upon “Checklist for MS4 Communities,” available at: <http://www.gflrpc.org/ProgramAreas/Planning/WaterResources/OntarioWayneMS4/ChecklistforMS4Communities.pdf> (in regards to EPA/DEC audits and/or visits).
4. Jayme will select dates for *Elected Officials* meeting, sometime in February, 2008.
  - Tuesday, February 5, 2008
  - Thursday, February 7, 2008

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