

## APPENDIX M: PUBLIC PARTICIPATION PLAN

### Purpose

The public participation plan identifies a variety of forums and outreach mechanisms to engage interested persons in the implementation of the Honeoye Lake Watershed Management Plan (HLWMP) for the Towns of Bristol, Canadice, Naples, Richmond, and South Bristol in Ontario County and the Town of Springwater in Livingston County, New York. This plan is intended to provide a common framework so that the objectives and recommendations of the HLWMP can be accomplished via community involvement. This document should be utilized for guidance and not be viewed as a list of required actions. Opportunities for public engagement separate from this plan are also possible and encouraged.

### Elements

- HLWTF meetings
- Community visioning workshops and meetings
- Property owner outreach and meetings
- Other focus group meetings
- Ongoing consultation with the Honeoye Lake Watershed municipalities
- Ongoing coordination with New York State Department of State (NYSDOS)
- Public hearings

### Partners

- Town of Bristol
- Town of Canadice
- Town of Naples
- Town of Richmond
- Town of South Bristol
- Town of Springwater
- Honeoye Lake Watershed Task Force (HLWTF)
- Honeoye Valley Association (HVA)
- Ontario County Cornell Cooperative Extension (CCE)
- Ontario County Planning Department (OCPD)
- Ontario County Soil and Water Conservation District (OCSWCD)
- Ontario County Water Resources Council (OCWRC)
- Finger Lakes Community College (FLCC)
- Genesee/Finger Lakes Regional Planning Council (G/FLRPC)
- New York State Department of State, Division of Coastal Resources (NYSDOS)

### Key Contacts:

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# Honeoye Lake Watershed Management Plan

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## Honeoye Lake Watershed Task Force Members

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## I. Honeoye Lake Watershed Task Force Meetings

### Purpose

Advise the participating communities on the elements and content of the HLWMP and related activities. The HLWTF is the primary group guiding the planning and implementation of the HLWMP.

### Membership

A voting member from each town (Richmond, Canadice, South Bristol, Bristol, and Naples) and one from the Honeoye Valley Association. Non-voting technical advisory members include FLCC, OCSWCD, OCPD, NYSDOS, and others on an as needed basis.

### Public Participation

All meetings are open to the public.

### Notification

Email and/or phone call from Jack Starke in his role as HLWTF Chairman.

### Schedule

As needed to monitor progress and review ongoing and completed projects.

## II. Identified Agencies/Other Interest Groups

### Purpose

Ensure broad understanding of the purpose of the HLWMP and solicit diverse input from affected stakeholders.

### Membership

Identified by the Honeoye Lake Watershed municipalities, HLWTF, NYSDOS, and appropriate others.

### Public Participation

Members of this list are invited to attend all public meetings.

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## **Notification**

Email and/or phone call from Jack Starke in his role as HLWTF Chairman.

## **Schedule**

Email list serve.

## **Preliminary Contact List**

1. Town Municipal Boards and Supervisors
2. Local Planning Boards
3. Livingston and Ontario County Planning, Economic Development, and Parks & Recreation Departments and Industrial Development Agencies
4. Livingston County Chambers of Commerce, Ontario County Tourism/Finger Lakes Visitors Connection, and other related tourism organizations
5. Local chambers of commerce, business improvement districts, and other related business associations
6. County and town historical societies and other public/private preservation groups
7. Regional recreation and trail groups
8. Environmental organizations (public and nonprofit)
9. Local farming and agriculture organizations
10. Genesee/Finger Lakes Regional Planning Council (G/FLRPC)
11. Genesee Transportation Council (GTC)
12. New York State Heritage Areas Program and New York State Office of Parks, Recreation and Historic Preservation (NYSOPRHP)
13. Regional offices of New York State Agencies (DEC, DOT, etc.)

## **III. Community Outreach, Workshops, and Meetings**

### **Purpose**

Obtain input from the participating communities as appropriate, regarding the elements and content of the HLWMP and related documents as necessary and appropriate. This input may be gained through community visioning workshops and periodic update reports. This input will be shared with the HLWTF members. Visioning workshops should be facilitated by the HLWTF. If the communities desire to conduct additional workshops, the HLWTF should provide a Power Point Presentation and related outreach information necessary to facilitate this process.

### **Participants**

All members of the public including the interest groups identified above and neighborhood associations and community groups as appropriate.

### **Notification**

- Local community websites, such as the Honeoye Valley Association (HVA)
- Press releases to local print media including Canandaigua Messenger, Honeoye Herald, Naples Record, and Valley News
- Paid notices in these newspapers
- Direct mail
- Email

### **Schedule**

Throughout the implementation process as necessary to ensure broad community involvement

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and awareness.

## IV. Property Owner Outreach and Meetings

### **Purpose**

Inform owners of key property of the development, progress, and content of the HLWMP and to obtain their input and feedback as appropriate. This input will be shared with the HLWTF members.

### **Participants**

Key landowners, such as the populace along the Honeoye Lake shoreline, and major leaseholders within the Honeoye Lake Watershed.

### **Notification**

- Local community websites, such as the Honeoye Valley Association (HVA)
- Direct mail or telephone calls
- Email

### **Schedule**

Throughout the implementation process.

## V. Other Focus Groups and Meetings

### **Purpose**

Plan and schedule a focus group(s) with individual or key groups of stakeholders to obtain their input and feedback regarding particular elements of the HLWMP as appropriate. This input will be shared with the HLWTF members.

### **Participants**

Varies.

### **Notification**

- Local community websites, such as the Honeoye Valley Association (HVA)
- Telephone call
- Direct mail
- Email

### **Schedule**

Throughout the implementation process.

## VII. Public Hearings

### **Purpose**

As appropriate to facilitate formal endorsement of the HLWMP at the local level. Use public hearings to provide the HLWTF, property owners, and the public at large an opportunity to address the Honeoye Lake Watershed municipalities regarding the progress and content of the HLWMP and related actions. Hearings provide the municipalities with an opportunity to discuss the HLWMP and provide any additional direction, as appropriate.

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## **Participants**

County and municipal officials, town boards, HLWTF, NYSDOS, local residents, and stakeholder organizations.

## **Notification**

- Local community websites, such as the Honeoye Valley Association (HVA)
- Announcements in local print media including Canandaigua Messenger, Honeoye Herald, Naples Record, and Valley News
- Paid notices in these newspapers

## **Schedule**

Throughout the implementation process.

## **VII. Consultations, Discussions, and Reporting**

### **Purpose**

Regular ongoing formal and informal communication between the Honeoye Lake Watershed municipalities, Ontario and Livingston Counties, HLWTF, Ontario County Soil and Water Conservation District, and G/FLRPC for monitoring and smooth flow of all implementation tasks related to the HLWMP and projects.

### **Participants**

Local municipal officials, G/FLRPC, and NYSDOS.

### **Notification**

Email among participants.

### **Schedule**

Monthly progress reports.